Distribution: Supervisor/Department Head
Employee and Labor Relations

Safety Survey

Grossmont-Cuyamaca Community College District

Grossmont ☐ Cuyamaca ☐

Campus Location:

Date:

Surveyor:

Contact Person:

Museum

		Acceptable				If "No," Abatement		
		Yes	No	N/A	Details/Comments	Who	When	Completed
	Housekeeping							
a.	Is the area tidy and free of fire hazards, such as boxes and piles of paper?							
b.	Are aisle ways and pathways to exits free and clear from obstruction?							
c.	Are floors clear and free of trip/slip hazards?							
	Equipment							
d.	Is there a ladder available for accessing heights?							
e.	Are electrical power cords and extension cords properly placed and free from damage or abuse?							
f.	Are electrical outlet covers and face plates properly in place and free from damage?							
	Personal Protective Equipment and Emergency Preparedness							
g.	Are disposable gloves available and worn when handling museum objects? Are gloves discarded after each use?							
h.	Is soap and water available for washing hands and skin after handling museum objects?							
i.	Are tops of file cabinets free of heavy items that could cause damage or injury during an earthquake?							
j.	Are tall bookshelves and cabinets secured to the wall or floor to prevent them from tipping over?							

	Museum - Other							
k.	Is the museum otherwise free of obvious hazards or concerns?							
	Comments							